

**City of Blaine**  
**Request for Council Action**  
**Meeting Date: November 8, 2021**

**Subject: Bid Award 12kV Switch Farm – Potelco Inc.**

**Department: Public Works**

**Prepared By:** \_\_\_\_\_  
(Digital Signature)

**Agenda Location:**     Consent Agenda     Council Action     Unfinished Business

---

**Attachments:**

1. Bid Results
- 

**Background/Summary:**

In accordance with the Invitation to Bid for subject project, Public Works staff opened one sealed bid on Wednesday October 27, 2021. The attached Bid Results summarize the total bid price.

The lowest responsive bid was submitted by Potelco Inc., whose bid was in the amount of \$288,281.92 including sales tax. The engineer’s estimate was \$159,332. PW reviewed the bid against the estimate and agreed everything appears to be in order. Cost of material and rapid price changes are making it difficult to stay in step with recent historical bid data available to us.

---

**Budget Implications:**     Current Budget     New Budget Request     Non-Budgetary

Funding for this project is in the 2021 Electrical Capital Budget.

---

**Recommendation:**

Staff recommends that Council authorize the City Manager to execute a contract with Potelco Inc. in the amount of \$288,282.

---

**Reviewed By:**

City Manager \_\_\_\_\_ Finance Director \_\_\_\_\_ City Clerk \_\_\_\_\_  
(Digital Signature) (Digital Signature) (Digital Signature)

**City of Blaine  
Switch Farm  
Bid Opening - October 27, 2021 at 10 am**

THE FOLLOWING INFORMATION IS A RECORD OF BIDDERS AND THEIR BID TOTALS AT THE TIME OF THE BID OPENING.  
ALL BIDS ARE SUBJECT TO REVIEW BY THE CITY OF BLAINE AND APPROVAL BY THE CITY COUNCIL.  
A FORMAL AWARD AND TABULATION WILL BE ISSUED TO INTERESTED PARTIES ONCE THE BID HAS BEEN AWARDED.

<b>Bidder</b>	<b>Total Bid with 8.8% Sales Tax</b>
<i>Engineers Estimate</i>	<i>\$159,332</i>
Potelco	<i>288,282</i>