



CITY OF BLAINE

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

435 MARTIN STREET, STE. 3000 • BLAINE, WA • 98230

PHONE: (360) 332-8311 • FAX: (360) 543-9978 • WEBSITE: www.cityofblaine.com

Determination of Complete Application

June 23, 2021

Mike Dykstra
Skunk Processors
3929 Spur Ridge Lane
Bellingham, WA 98226

Dear Mr. Dykstra:

RE: Skunk Processors Conditional Use Permit (CUP) – Permit #2021054

The Community Development Services Department (CDS) has reviewed your application(s) noted above. This letter is to inform you that the submittal items meet the minimum requirements necessary for the City to accept the application as complete. Please note that we may determine additional plans or studies are necessary for the Department to complete application review.

Next Steps:

1. You are responsible for providing notice of the application. Notice must be sent for publication, mailed and posted within 14 days following this notice of Complete Application, through the following mechanisms:
 - a. Publish notice of the application in the Bellingham Herald. Provide an affidavit of publication to the city within 10 days of publication. I will send the notice language to the Bellingham Herald with a requested publication date of **June 30, 2021**, including you in the email and noting that you will be paying the publication fee.
 - b. Mail by certified mail to all property owners of record who own land within 300 feet of the external boundaries of the project site. The mailing shall occur no later than the date of publication. Provide proof of certified mailing to me within 24 hours of mailing. Copy of the notice of application language is included. I am providing a copy of the mailing list that should be used, in PDF format (in the form of a 5160 labels).
 - c. Post notice of the application, with a minimum of one sign on each of the following street frontages: Peace Portal Drive. Posting of the site shall occur within one day of the publication. Signs shall be at least one and one-half feet by two feet in size. You are responsible for maintenance of the signs during the application review process.

2. Your application will be reviewed by the City's Community Development Department, Building Department and Public Works Department during the next few weeks. You may be contacted for additional information.

3. An open record hearing before the City's Planning Commission has tentatively been scheduled Thursday July 12, 2021 @ 6:00PM.

Please contact me with any questions or concerns.

Best regards,

Allison Tompkins
Community Planner I

Cc:

- File(s)

Attachments:

1. Notice of Application (mailing and posting)
2. Mailing labels