



PARK AND CEMETERY BOARD Minutes

City Hall Council Chambers, 435 Martin Street, Suite 4000
Thursday, December 13, 2018

9:00 A.M.

Board Members

Chair
Janet Pickard

Paul Freeman

Members
Joan Clark

Michael King

Garth Baldwin

Vacancy

Vacancy

For information regarding this Agenda, please call: (360-332-8311)

All proceedings are recorded.

1. CALL TO ORDER – 9:01

2. ROLL CALL: Joan Clark, Garth Baldwin, Paul Freeman, and Michael King

Ms. Clark is the Chairperson

Excused: Janet Pickard

3. AUDIENCE COMMENTS (regarding items not on the agenda)

4. APPROVAL OF MINUTES

- October 11, 2018 – remove Public Works Advisory Committee

- Motion to approve all three sets of minutes, subject to the changes above, introduced by Mr. Freeman, seconded by Mr. Baldwin; motion passed (3-0); Mr. King abstains from votes.

5. NEW BUSINESS

Mr. Boucher presents a staff report on the 7th Street Community Garden; Mr. Wenger explains the transition from a Garden Manager to a Garden Committee and introduces public speaker;

- Kelle Sunter: “Blaine CORE program founder; my concerns are food, sustainability, and nutrition. Held 40 classes on these topics at the Blaine Public Library; main coordinator for the Community Garden. This is the best window to make improvements and address groundwork. Tracy and Capp

Connors have made significant contributions to the garden.”

- **Send forms to Kelle**

Mr. Baldwin introduces a motion to direct the staff to continue coordinating with Community Garden; Freeman seconded; motion approved (4-0).

6. CONTINUED BUSINESS

Skate Park

Mr. Wenger: “City authorized to contract \$8,000 to design park and event spaces, but still open to relocation alternatives. Public comment regarding the 7th Street right-of-way.”

Mr. Freeman: “Lot on the corner of G and 8th, owned by the Bellingham Housing Authority; vacant lot to the north of the senior center, Boys and Girls Club, school.”

Ms. Clark: “Noise abatement to consider residentially zoned areas?”

Parklet Signage

Email Park members press release;

Niche Wall Project

Mr. Castro: “Recently duties have been reassigned, so I am no longer on the project; coordinate with new project manager to pass on the project. Location seems to be sensitive to the public; continue work with PW, still a high priority.”

Maintenance Report:

Mr. Castro: “Increased demand for maintenance, grateful for this as parks are being utilized heavily; advocating for a full-time employee to meet our needs for public facilities and a second employee focusing on community events. We were granted those resources which will allow us to start developing outlines and plans; implementation of a service request process which has helped receive feedback and allowed our department to coordinate the fulfillment of requests and help define priorities for 2019 in regards to projects and funding. Lincoln Park lighting continues to move forward, completion in Spring 2019. I am working with Julie Hurst to address vegetation, Stein Street (Cain Creek Park area). Expect a funding request in 2019 for bathrooms in Lincoln Park and establishing civilian overpass.”

Ms. Clark: “30 requests per week for just Parks?”

Mr. Castro: “15 requests come from Parks facilities.”

Special recognition to the Public Works Department for going above and beyond in regards to their additional efforts in community events, specifically the Tree Lighting event.

7. ADJOURNMENT: 10:12 A.M.