

**CITY OF BLAINE  
PARK AND CEMETERY BOARD MINUTES**

**Thursday, July 12, 2018**

**4:00 PM – 5:30 PM**

**Pickard - Chair**

**A. CALL TO ORDER: 4:00 PM**

**B. ROLL CALL:**

**PRESENT:** Joan Clark, Janet Pickard, Zach Shirk, Paul Freeman, and Michael King

**ABSENT:** Garth Baldwin

**STAFF:** Alex Wenger and Sam Castro

**C. PUBLIC COMMENTS: None**

**D. NEW BUSINESS:**

The board welcomed new board member, Michael King.

Mr. Wenger introduced Mr. Sam Castro, the new Assistant Public Works Director. Mr. Castro provided a brief background and expressed his excitement to work for the Park & Cemetery Board.

Staff discussed the 2018 maintenance program and staffing. Mr. Castro provided an overview of the maintenance demands the City is experiencing, including spring time vegetation and high summertime usage.

Staff talked about the maintenance program and the inspection program moving forward. Staff will report back on the City's maintenance program at an upcoming meeting.

The board and staff discussed the possibility of installing a garbage can in Salishan Park. Servicing the garbage can will be essential if they're installed, but there was some concern.

Motion introduced by Clark to install a garbage can in Salishan Park that will be serviced by a professional service company and the volunteer acknowledged for their efforts. Motion failed due to lack of second.

Motion introduced to make a budget request by Freeman and seconded by Clark to provide a trash can and utilize volunteer efforts. 5-0 approved.

Staff presented the idea of a covering for G Street Plaza. The board discussed the idea. The comments were mixed. Staff expressed potential maintenance issue concerns. The board would like to see more information before discussions proceed.

Mr. Castro reported on how the City provides a flag for the cemetery that is raised and lowered every working day by City maintenance staff.

Motion introduced by Shirk and seconded by Clark to provide a light for the flag at the cemetery. 5-0 approved.

Staff discussed the Blaine Disc Golf Course and the vegetation monitoring plan.

Staff discussed the Skallman Park Pond project and how that proposal is developing. The board discussed concerns about buffering the park from the truck repair business going in next door.

Staff and the board talked about the maintenance schedule moving forward and keeping the park open for the rest of summer.

Mr. Freeman talked about getting a drinking water fountain at the Skate Park.

Staff updated the board on the Downtown Parklet improvement projects. Additional time is needed to complete these projects, but they should be completed later this year.

Motion introduced by Clark to approve the minutes with corrections and was seconded by Shirk.

Staff provided an update on CDS staffing.

Mr. Castro suggested a budget request to provide trash service.

**MOTION BY CLARK, SECONDED BY FREEMAN, TO MAKE THE REPLACEMENT OF THE STREET SKATE ITEMS THE NUMBER ONE MAINTENANCE PRIORITY, APPROVED UNANIMOUSLY (5-0).**

The board discussed the parklets and signage project schedule for later in the year and the current operations of the Marine Park restrooms.

Mr. Wenger provided an update on the Park Special Use Permits issued in 2018 and those pending approval for later in the year.

A brief update of the Blaine Strategic Economic Initiative was provided.

**MOTIONS BY CLARK, SECONDED BY SHIRK, TO ACCEPT THE RELOCATION OF SKALLMAN POND AND THE NEW TRAIL AND PEDESTRIAN FACILITIES, APPROVED UNANIMOUSLY (5-0).**

The board discussed the restrooms in Marine Park and asked staff to check into the potential to have them open year round, including the winter months. Staff will look into this and report back at an upcoming meeting.

Mr. Wenger presented a proposal to eliminate the reservation of the facilities in Marine Park. Staff and the board discussed the fact that the City does not collect enough in the reservation fee to offset the cost of staff time to make the reservation, meaning the City loses money each time a reservation is made. The board indicated they did not support the reservation system and indicated that the facilities in Marine Park should be available on a first come – first served basis.

**MOTION BY PICKARD, SECONDED BY CLARK, TO RECOMMEND TO CITY COUNCIL THAT THE PICNIC AND AMPHITHEATER IN MARINE PARK NO LONGER BE RESERVALBE AND THAT THEY BE AVAILABLE ON A FIRST COME – FIRST SERVED BASIS, APPROVED UNANIMOUSLY (5-0).**

There was discussion of canceling the July Park Board meeting, including a motion and a second, but these were withdrawn. No action taken and the next meeting will be July 12<sup>th</sup>.

There was further discussion about the board meeting time and all board members agreed that an early meeting time worked better for everyone.

**MOTION BY SHIRK, SECONDED BY BALDWIN, TO CHANGE THE PARK AND CEMETERY BOARD MEETING TIME TO 9AM, APPROVED UNANIMOUSLY (5-0).**

**F. INFORMATIONAL ITEMS:**

CDS staffing update.

**G. APPROVAL OF MINUTES:**

**MOTION BY BOARD MEMBER PICKARD, SECONDED BY BOARD MEMBER CLARK, TO APPROVE THE MINUTES OF JUNE 2018, APPROVED UNANIMOUSLY (5-0).**

**ADJOURNMENT: 5:31 PM**

Park and Cemetery Board minutes of June, 2018 will be approved at the July, 2018 Park and Cemetery Board meeting.