



PARK AND CEMETERY BOARD

AGENDA

City Hall Council Chambers, 435 Martin Street, Suite 4000
Thursday, August 8, 2019

9:00 A.M.

Board Members

Chair

Janet Pickard

Members

Joan Clark – Vice Chair

Michael King

Paul Freeman

Chris Monson

Jim Hermsen

Bob Kirby

For information regarding this
Agenda, please call:
(360-332-8311)

All proceedings are recorded.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CONSENT AGENDA**
 - Approval of the agenda
 - Approval of 7-11-19 Minutes
4. **AUDIENCE COMMENTS**
(regarding items not on the agenda)
5. **NEW BUSINESS**
 - Maintenance & Operations Report
6. **UNFINISHED BUSINESS**
 - Thomas Gregory Sculpture Installation Proposal
7. **ITEMS FROM BOARD MEMBERS**
8. **INFORMATIONAL ITEMS**
 - Future Agenda Items
9. **ADJOURNMENT**



PARK AND CEMETERY BOARD Minutes

**City Hall Council Chambers, 435 Martin Street, Suite 4000
Thursday, July 11, 2019**

9:00 A.M.

Board Members

Chair Janet Pickard

Vice Chair Joan Clark

Paul Freeman

Michael King

Chris Monson

Jim Hermsen

James Kirby

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All proceedings are recorded.

1. CALL TO ORDER – 9:01 A.M.

2. ROLL CALL:

Present: Janet Pickard, Michael King, Chris Monson, Jim Hermsen, and James Kirby

Absent: Joan Clark and Paul Freeman

Excused:

3. Consent Agenda

- **Motion introduced to pass the June 13, 2019 minutes by Chair Pickard, seconded by Mr. Kirby; motion passed (5-0).**

4. NEW BUSINESS

- Sam Castro introduces himself as the Public Works Assistant Director to the new board members and presents Public Works' Maintenance and Operations Report detailing his responsibilities over the past year including Fourth of July and FEMA disaster coordination. Public Works talks about impacts on staffing and budgeting for the future. Marine Park mold was addressed because it presented a health and safety issue. Parks maintenance contract awarded to help reduce the workload on Public Works. Bids for tree trimming work downtown to go out this fall.
 - o Mr. King asks for clarification on the staffing changes.
 - Public Works explains that the revenue source (the B&O tax) wasn't

approved until May.

- The Department gives a recap of the Lincoln Park Master Plan conceptualization and asks for suggestions from the Board. Public Works explains that the term references to how projects and maintenance go out to bid.
- Park Special Use Permits updates and upcoming events are discussed; these include an event on August 3 on the G Street Plaza; Summerfun is later in August; the Lummi Nation is planning a canoeing event using Marine Park. Volunteers have come forward and have an approved building permit to improve the amphitheater; the City is assuming costs of the building permit and building materials.
 - o Mr. King asks for increased communication with law enforcement.

5. CONTINUED BUSINESS

- Mr. Kirby discusses meeting regarding Thomas Gregory Sculpture Installation Proposal and presents four options for locations; first is at "Telescope Point" where there is a picnic pavilion; second is just further up the beach area towards the west where there is a bench and a little promontory; third is at the entrance right off the main drive near a grove of trees and a space sign; last is at the southwest corner of the backside of the sewage treatment facility. Locations are not within the tide zone or affecting the view corridor.
 - o Mr. Hermsen notes that an alternative site has also been found.

5. FUTURE AGENDA ITEMS

- Martin Street encroachment/legal perspective is with the City Attorney. Parklet funding is available, but department resources do not have the capacity to take on new construction projects. Construction project may be ready after the summer season.

6. ITEMS FROM THE BOARD

- Park maintenance, staffing expectations, and the timeline of hiring new employees are discussed. Usage of volunteers is mentioned as an alternative to address some of the park maintenance. Prioritize projects to ensure most efficient use of resources and reassess next month.

7. INFORMATIONAL ITEMS

8. ADJOURNMENT: 10:03 A.M.