

**City of Blaine**  
**Request for Council Action**  
**Meeting Date: July 22, 2019**

**Subject:** Bid Award – Conservation Kits

**Department:** Public Works

**Prepared By:** \_\_\_\_\_  
(Digital Signature)

**Agenda Location:**     Consent Agenda     Council Action     Unfinished Business

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**Attachments:**

1. Bid Results
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**Background/Summary:**

In accordance with the Invitation to Bid, Public Works staff opened 3 sealed bids on Tuesday, July 16, 2019 at 10:00 am for conservation kits. The first kit includes 4 LED light bulbs and will be sent to every residential electric customer. This kit will include a personalized post card that if returned by the customer, would entitle them to a second kit. The postcards will also be distributed at the PW RoadEO in August. All of the funding comes from Electric Energy Incentives provided to the City by Bonneville Power.

The attached Bid Results summarize each bidder's total bid price. General Pacific was the low bidder. General Pacific will be responsible for all record keeping, packaging, mailing and required reporting.

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**Budget Implications:**     Current Budget     New Budget Request     Non-Budgetary

This purchase is funded through Bonneville Power Administration Incentives that would be otherwise lost after the Federal Fiscal Year ends on September 30, 2019. The first kit will be invoiced before the end of the September and the second kit will be distributed at the PW Rodeo in August and invoiced as part of the next Federal Fiscal Year after October 1. Electric Operations Funds will be used initially to purchase the kits.

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**Recommendation:**

Staff recommends awarding the purchase conservation kits to General Pacific in the amount of \$114,657.85 including WA sales tax.

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**Reviewed By:**

City Manager \_\_\_\_\_ Finance Director \_\_\_\_\_ City Clerk \_\_\_\_\_  
(Digital Signature) (Digital Signature) (Digital Signature)

**City of Blaine  
Conservation Kits  
Bid Opening - July 16, 2019 10:00 am**

<b>Bidder</b>	<b>Bid Proposal Signed</b>	<b>Total Base Bid (including 8.7% tax)</b>
General Pacific Inc	x	\$ 114,658
Efficiency Services	x	\$ 120,447